

User Manual **FoSTaC** Version – 2 **Assessor**

FoSTaC

HOME FAQ NOTIFICATIONS





Important notes

Attendance

1. Please ensure that **Attendance is marked on the same day** of training, if not the training calendar will be blocked and stand cancelled automatically. Attendance sheet should be uploaded at the pending attendance tab under Assessor login.

Note: No requests for modifications will be entertained under any circumstances. Training partner and Assessor will be responsible for any such inconvenience.

For Assessment

2. For uploading Assessment result, a grace period of 7 days will be given. Assessment sheet along with training video of 10 MB showing the presence of all the candidates (Recording of training with camera on for all participants including trainer and assessor in case of online session) must be uploaded at the Assessment tab under Assessor login. Failing which the assessment of training can not be submitted.

Note: If assessments are not marked within the 7 days of grace period, the training calendar will be cancelled automatically. Training partner and Assessor will be responsible for any such inconvenience.

3. Assessor can view the training batch codes in the Attendance and Assessment tab only after the completion of training start time.

4. The Old portal will be working for 6 months along with the New portal. Data before the launch of New portal will be available in the Old portal. *All are requested to download the data from the Old portal for their records as*

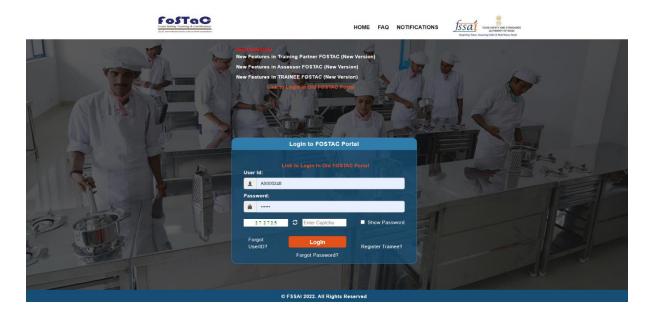


after 6 months Old portal will be discontinued and data can not be retrieved.

5. Some USERID and PWD can be used for old and new portal. Due to technical issue, some of you may not be able to login under new portal. Some of the Training partners, Trainers and Assessors User ids may be changed, in that cases you may contact through email id: tp.fostac@fssai.gov.in or fostac@fssai.gov.in to get your new USERID and PWD.



- 1) Open the link (https://fostac.fssai.gov.in/Fssai_E-Learning_Systemv2)
- 2) Login with your user id and password (Assessor)



3) Notification will appear on the screen.

FoSTaC fssai . Important Notification Attendance 1. Please ensure that Attendance is marked on the same day of training, if not the training calendar will be blocked and stand cancelled automatically. Attendance sheet should be uploaded at the pending attendance tab under Assessor login Note: No requests for modifications will be entertained under any circumstances. Training partner and Assessor will be responsible for any such inconvenience For Assessment 2. For uploading Assessment result, a grace period of 7 days will be given. Assessment sheet along with training video of 10 MB showing the presence of all the candidates (Recording of training with camera on for all participants including trainer and assessor in case of online session) must be uploaded at the Assessment tab under Assessor login. Failing which the assessment of training can not be submitted. Note: If assessments are not marked within the 7 days of grace period, the training calendar will be cancelled automatically. Training partner and Assessor will be responsible for any such inconvenience. 3. Assessor can view the training batch codes in the Attendance and Assessment tab only after the completion of training start time 4. The Old portal will be working for 6 months along with the New portal. Data before the launch of New portal will be available in the Old portal. All are requested to download the data from the Old portal for their records as after 6 months Old portal will be discontinued and data can not be retrieved 5. Some USERID and PWD can be used for old and new portal. Due to technical issue, some of you may not be able to login under new portal. Some of the Training partners, Trainers and Assessors User ids may be changed, in that cases you may contact through email id : tp.fostac@fssai.gov.in or fostac@fssai.gov.in to get your new USERID and PWD



1) The user wants to see Todays/Pending Attendance, then click on Todays/Pending Attendance.

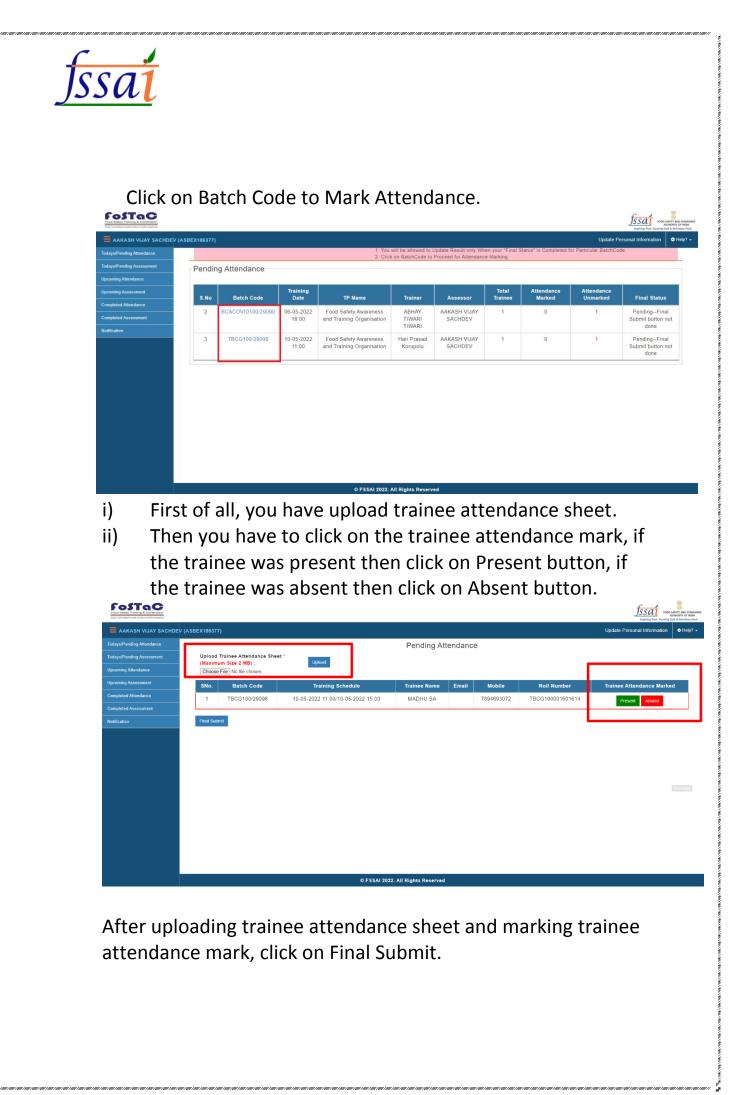
Welcome AAKASH VIJA	y SACHDEV (ASBEX186377) Update Personal Information 🗘 Help?
Todays/Pending Attendance	Important Notification
Todays/Pending Assessment	Attendance
Upcoming Attendance	1. Please ensure that Attendance is marked on the same day of training, if not the training calendar will be blocked and stand cancelled automatically.
Upcoming Assessment	Attendance sheet should be uploaded at the pending attendance tab under Assessor login.
Completed Attendance	Note: No requests for modifications will be entertained under any circumstances. Training partner and Assessor will be responsible for any such
Completed Assessment	inconvenience.
Notification	For Assessment
	2. For uploading Assessment result, a grace period of 7 days will be given. Assessment sheet along with training video of 10 MB showing the presence of all the candidates (Recording of training with camera on for all participants including trainer and assessor in case of online session) must be uploaded at the Assessment tab under Assessor login. Failing which the assessment of training can not be submitted.
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	5. Some USERID and PWD can be used for old and new portal. Due to technical issue, some of you may not be able to login under new portal. Some of the

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Pending Assessment page will appear on screen.

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Attendance										
Assessment	S.No	Batch Code	Training Date	TP Name	Trainer	Assessor	Total Trainee	Attendance Marked	Attendance Unmarked	Final Status
Attendance Assessment	2	BCACOVID100/29090	06-05-2022 18:00	Food Safety Awareness and Training Organisation	ABHAY TIWARI TIWARI	AAKASH VIJAY SACHDEV	1	0	1	Pending-Final Submit button not done
	3	TBCG100/29098	10-05-2022 11:00	Food Safety Awareness and Training Organisation	Hari Prasad Korupolu	AAKASH VIJAY SACHDEV	1	0	1	PendingFinal Submit button not done

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aakash vijay sachdev	(ASBEX186377)						Update Personal Information
Todays/Pending Attendance			Pending At	tendanc	е		
Todays/Pending Assessment	Upload Trainee Attendance Sheet (Maximum Size 2 MB) :	Upload					
Upcoming Attendance	Choose File No file chosen						
Upcoming Assessment	SNo. Batch Code	Training Schedule	Trainee Name	Email	Mobile	Roll Number	Trainee Attendance Marked
Completed Attendance	1 TBCG100/29098	10-05-2022 11:00/10-05-2022 15:00	MADHU SA		7894693072	TBCG100001601614	Present Absent
Completed Assessment							
Notification	Final Submit						
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After click on final submit a popup will Appear in which click on OK, after click on ok the batch code shown in Complete Attendance.

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Todays/Pending Attendance		Per	nding Attendance			
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Upcoming Attendance	(Maximum Size 2 MB) : Upload Choose File No file chosen	Download Attendance sheet				
Upcoming Assessment	SNo. Batch Code Training Sche	dule Trainee Name	Email	Mobile	Roll Number	Trainee Attendance Marked
Completed Attendance	1 TBCG100/29105 10-05-2022 16:15/10-0	5-2022 20:15 PRAKASH VEL K	jaisakthiaquafarms@gmail.com	9842105622	TBCG100001601615	Present
Completed Assessment						
Notification	Final Submit					
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2) The user wants to see Todays/Pending Assessment, then click on Todays/Pending Assessment.

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Welcome AAKASH VIJAY	
Todays/Pending Attendance	Important Notification
Todays/Pending Assessment	Attendance
Upcoming Attendance	1. Please ensure that Attendance is marked on the same day of training, if not the training calendar will be blocked and stand cancelled automatically.
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Completed Assessment	inconvenience.
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Pending Assessment page will appear on screen.

come ASBEX186377					Update P	ersonal Information
nding Attendance			sult only When your "Final Status" for per Attendance" tab to Proceed for Attendance		ed for Particular BatchCod	8
nding Assessment Pe	nding Assessment					
Attendance			1			
Assessment S.P	o Batch Code	TP Name	Training Date Time	Assessment Date Time	Pending Assessment	Pending Attendance
Attendance 1	BCACOVID100/29090	Food Safety Awareness and Training Organisation	06-05-2022 18:00/06-05-2022 22:00	07-05-2022 12:00	1	1
Assessment						

Click on Batch Code for, able to Update Result After Uploading Training Video and Assessment sheet.

Welcome ASBEX186377					Update F	making Bust, Assuring Personal Information
Todays/Pending Attendance		1. You will be allowed to Up 2. Click on BatchCode of "F	idate Result only When your "Final Status rending Attendance" tab to Proceed for At	* for pending Attendance is (tendance Marking	Completed for Particular B	atchCode
Todays/Pending Assessment	Pending Assessment		-			
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Upcoming Assessment	S.No Batch Code	TP Name	Contraction and Contraction and Contraction	Assessment Date Time	Pending Assessment	Pending Attend
ompleted Attendance	1 BCACOVID100/29090	Food Safety Awareness and Training Organisation		07-05-2022 12:00	1	1
Completed Assessment	2 TBCG100/29098	Food Safety Awareness and Training Organisation	10-05-2022 11:00/10-05-2022 15:00	11-05-2022 12:00	1	0

When we click on batch code, the below page will open.

Food Safety Training & Cartification						FOCO SAFETY AND STANDA AUTHORITY OF INDIA Inghing Inst. Assuring Safe & Nutritious Foo
AAKASH VIJAY SACHDEV (A	SBEX186377)				Update Perso	onal Information 🏾 🌣 Help? -
Todays/Pending Attendance				You will be allowed to Update Result only When your		
Todays/Pending Assessment	Upload Trainee Assessment Sheet *(I	Maximum size 2 MB) :	2	You are only able to Update Result After Uploading tra	aining Video and Assessment Sheet.	
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Upcoming Assessment	Upload Training Video *(Maximum siz					
Completed Attendance	Choose File No file chosen	Upload Vie	deo			
Completed Assessment						
Notification	Search Results					
	Batch Code: TBC0100/29098 S.No. Training Date 1 10-05-2022 11:00	Roll No. TBCG100001601614	Trainee Name MADHU SA	Result Please Select	Comments	Action Update
			© FSSAI 2022, All Rig	hts Dasarvad		



Update Result After Uploading Training Video and Assessment sheet

Pood Safety Training & Certification (5:2) constitute to built a culture of self compliance								Inspiring Trust, Assuring Safe & Mutritio	INDIA INDIA Inus Food
	V (ASBEX186377)						Update Pe	ersonal Information 💠 He	4p? -
Todays/Pending Attendance					e allowed to Update Result only				
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Completed Assessment									
Notification	Search R	esults							
	Batch Code	E: TBCG100/29098							
	S.No.	Training Date	Roll No.	Trainee Name	Res	ult	Comments	Action	
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								Rectang	5
	Final Submit								
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Then click on Final submit.

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E AAKASH VIJAY SACHDEV (A	SBEX186377)						Update Perso	onal Information	🏟 Help? 🚽
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	Batch Code	e: TBCG100/29098							
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	Final Submit	<u> </u>							
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3) The user wants to see Future attendance, then click on Upcoming Attendance.

AAKASH VIJAY SACHDEV (A	SBEX186377)					Update Person	al Information 💠 H
ays/Pending Attendance	Upcom	ning Attendance					
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oming Attendance	Show 10)	✓ entries			Search:	
oming Assessment	S.No	Batch Code	Training Schedule	TP Name	Trainer	Assessor	Total Trainee
pleted Attendance	1	BRECOVID105/29095	10-05-2022 12:00/10-05-2022 17:00	Food Safety Awareness and Training Organisation	Anjaneyulu chaganti	AAKASH VIJAY SACHDEV	0
pleted Assessment	Showing '	1 to 1 of 1 entries				Previo	ous 1 Next

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4) The user wants to see Future assessment, then click on Upcoming Assessment.

Welcome AAKASH VIJAY	SACHDEV (AS	BEX186377)				Update Perso	onal Information
days/Pending Attendance	Upco	oming Assessmen	t				
days/Pending Assessment							
coming Attendance	S.No	Batch Code	Assessment Date	Course Code	Training Start Date	Training Course Address	No. Of Participants
coming Assessment mpleted Attendance	1	BRECOVID105/29095	11-05-2022 12:00	BRECOVID105	10-05-2022 12:00	Survey No. 270, 284 & 287, Thammavaram (V), Survaraopeta (GP), Kakinada Mandal (R), KAKINADA-East Godavari	0
npleted Assessment	2	TBCG100/29098	11-05-2022	TBCG100	10-05-2022	Thomas Colony, Thomas Colony -Andamans	1
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i) Click on Batch Code to see trainee detail.

Welcome AAKASH VIJAY	SACHDEV (AS	BEX186377)				Update Pers	JSSAL 100 Inspiring Trust, Assuring Innal Information
Todays/Pending Attendance	Upco	oming Assessmen	t				
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Upcoming Assessment Completed Attendance	1	BRECOVID105/29095	11-05-2022 12:00	BRECOVID105	10-05-2022 12:00	Survey No. 270, 284 & 287, Thammavaram (V), Suryaraopeta (GP), Kakinada Mandal (R), KAKINADA-East Godavari	0
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Trainee detail page will appear on screen.

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E AAKASH VIJAY SACHDEV	(ASBEX186377							Update Personal Info	rmation
Todays/Pending Attendance				Trainee Det	tails				
Todays/Pending Assessment	SNo.	Batch Code	Training Schedule	Trainee Name	Email	Mobile	Roll Number	Attendance	Result
Upcoming Attendance	1	TBCG100/29098	10-05-2022 11:00/10-05-2022 15:00	MADHU SA		7894693072	TBCG100001601614	Present	Pending
Upcoming Assessment									
Completed Attendance									
Completed Assessment									
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5) The user wants to see complete attendance, then click on Complete attendance.



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i) Click on Batch Code to see trainee detail.

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ed Assessment		ajay kuma karan				
ion	2 SMDMCOVID556/29092 3 TBCG100/29098	TEST TRAINER Hari Prasad Korupolu	Food Safety Awareness and Training Organisation	09-05-2022 12:00	1	1
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Trainee detail page will appear on screen.

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Click on Batch Code to see trainee detail.

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Welcome ASBEX186377				Update Personal Information
Todays/Pending Attendance	Completed Assessment			
Todays/Pending Assessment				
Upcoming Attendance	S.No Batch Code	TP Name	Training Date Time	Assessment Date Time
Upcoming Assessment	1 SMDMCOVID556/29092	Food Safety Awareness and Training Organisation	09-05-2022 12:00/09-05-2022 20:00	10-05-2022 12:00
Completed Attendance				
Completed Assessment				
Notification				
		© FSSAI 2022. All Rights Reserved		

Trainee detail page will appear on screen.

Food Safety Training & Contification								JSSal 100	D SAFETY AND STANDARDS AUTHORITY OF INERA Safe & Nutritious Food
aakash vijay sachde	V (ASBEX186	377)					Update Pe	rsonal Information	O Help? -
Todays/Pending Attendance				Tra	inee Details				
Todays/Pending Assessment	SNo.	Batch Code	Training Schedule	Trainee Name	Email	Mobile	Roll Number	Attendance	Result
Upcoming Attendance	1	SMDMCOVID556/29092	09-05-2022 12 00/09-05-2022 20 00	PRAKASH VEL K	jaisakthiaquafarms@gmail.com	9842105622	SMDMCOVID556001601612	Absent	Fail
Upcoming Assessment									
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Completed Assessment									
Notification									
			© FSS/	Al 2022. All Rights Re	served				



7) The user wants to see Notification, then click on Notification.

Notification page will appear on screen.

FoSTaC

FOSTOC Post Safety Training & Cartification April Safety Training & Cartification	
Welcome AAKASH VIJAY	SACHDEV (ASBEX186377) Update Personal Information 🕴 Help? -
Todays/Pending Attendance	Attendance
Todays/Pending Assessment	1. Please ensure that Attendance is marked on the same day of training, if not the training calendar will be blocked and stand cancelled automatically.
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Completed Attendance	inconvenience.
Completed Assessment	For Assessment
Notification	2. For uploading Assessment result, a grace period of 7 days will be given. Assessment sheet along with training video of 10 MB showing the presence of all the candidates (Recording of training with camera on for all participants including trainer and assessor in case of online session) must be uploaded at the Assessment tab under Assessor login. Failing which the assessment of training can not be submitted.
	Note: If assessments are not marked within the 7 days of grace period, the training calendar will be cancelled automatically. Training partner and Assessor will be responsible for any such inconvenience.
	3. Assessor can view the training batch codes in the Attendance and Assessment tab only after the completion of training start time.
	4. The Old portal will be working for 6 months along with the New portal. Data before the launch of New portal will be available in the Old portal. All are requested to download the data from the Old portal for their records as after 6 months Old portal will be discontinued and data can not be retrieved.
	5. Some USERID and PWD can be used for old and new portal. Due to technical issue, some of you may not be able to login under new portal. Some of the Training partners, Trainers and Assessors User ids may be changed, in that cases you may contact through email id : tp.fostac@fssai.gov.in or fostac@fssai.gov.in to get your new USERID and PWD.